

John Doe

Address 155 King Henry St
London N16 8LT
United Kingdom

Phone +44 20 1234 5678

E-mail john.doe@gmail.com

Work experience

April 2010 - present **ABC Ltd., London**
Product manager
Responsible for creating effective sales presentations and proposals based on current advertising strategies.
Assisting in developing and updating company policies and procedures.
Dealing with customers' complaints.
Ensuring cost and service effectiveness.

Education and qualifications

2000 - 2004 **Prague Business College**
Business Management
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Skills

Microsoft Word	expert	English	native
Microsoft Office	expert	Spanish	intermediate
HTML	beginner	German	intermediate

Interests and hobbies

sports, history, music, traveling